

Regulation and Structure for Under Graduate Programme (B.A/B.Com/B.Sc) Under Utkal University Bhubaneswar (As per CBCS System)

w. e. f. the session 2016-17

1. ELIGIBILITY :

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

2. COURSE STRUCTURE : The detailed Course structure is given below

(A) ARTS (PASS)

12 Core Papers: **(DSC -1)** Discipline Specific Core-1 = 2 English + 2 MIL + 4 from Core Subject – 1
+ **(DSC -2)** = 4 from Core Subject – 2
of 6 Credit each and 100 marks each

4 DSE Papers: **(DSE – 1)** Discipline Specific Elective-1 = 2 from Subject – 1
+ **(DSE – 2)** = 2 from Subject – 2
of 6 Credit each and 100 Marks each

2 AECC Papers of - 4 Credit each and 100 Marks each

4 SEC Papers of - 4 Credit each and 100 marks each

2 GE Papers of - 6 Credit each and 100 Marks each.

***A student can opt two Practical subjects as Discipline 1 & 2**

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	MIL (Odia/Hindi/Urdu/A.E.)	I	6	60	100
2	DSC – 1	A	6	60	100
3	DSC – 2	A	6	60	100
4	AECC-I	<i>Env. Studies</i>	4	40	100
TOTAL PAPER		4	22	220	400

3. SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	ENGLISH	I	6	60	100
2	DSC – 1	B	6	60	100
3	DSC – 2	B	6	60	100
4	AECC-II	<i>MIL(Communication) (Odia/Hindi/Urdu/A.E.)</i>	4	40	100
TOTAL PAPER		4	22	220	400

4. SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	<i>MIL (Odia /Hindi /Urdu/A.E)</i>	II	6	60	100
2	DSC – 1	C	6	60	100
3	DSC – 2	C	6	60	100
4	SEC – I	<i>(English Communication)</i>	4	40	100
TOTAL PAPER - 4			22	220	400

5. SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	ENGLISH	II	6	60	100
2	DSC – 1	D	6	60	100
3	DSC – 2	D	6	60	100
4	SEC -II	<i>*to be assigned</i>	4	40	100
TOTAL PAPER		4	22	220	400

* AECC – Ability Enhancement Compulsory Course * SEC – Skill Enhancement Course

* DSC – Discipline Specific Core * DSE – Discipline Specific Elective * GE – Generic Elective

A pass candidate has to opt two pass subject as DSC-1 & DSC-2

(B) SCIENCE (PASS)

12 Core Papers : 4 from Subject – 1 (DSC- 1) +
4 from Subject – 2 (DSC- 2) +
4 from Subject – 3 (DSC- 3)
of 6 Credit each and 100 marks each

6 DSE Papers: 2 from Subject – 1 (DSE- 1) +
2 from Subject – 2 (DSE- 2) +
2 from Subject - 3 (DSE- 3)
of 6 Credit each and 100 marks each

2 AECC Papers of 4 Credit each and 100 marks each

4 SEC Papers of 4 Credit each and 100 marks each

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	DSC - 1	A	6	60	100
2	DSC - 2	A	6	60	100
3	DSC - 3	A	6	60	100
4	AECC-I	<i>Env. Studies</i>	4	40	100
TOTAL PAPER - 4			22	220	400

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	DSC – 1	B	6	60	100
2	DSC – 2	B	6	60	100
3	DSC – 3	B	6	60	100
4	AECC-II	<i>MIL Communication (Odia/Hindi/Urdu/A.E.)</i>	4	40	100
TOTAL PAPER			4	220	400

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	DSC – 1	C	6	60	100
2	DSC - 2	C	6	60	100
3	DSC - 3	C	6	60	100
4	SEC-I	<i>(English Communication)</i>	4	40	100
TOTAL PAPER			4	220	400

SEMESTER – IV

SL NO	NAME OF THE COURSE		CP (Credit Point)	CH (Credit Hour)	MARKS
1	DSC – 1	D	6	60	100
2	DSC – 2	D	6	60	100
3	DSC - 3	D	6	60	100
4	SEC - II	*** to be assigned	4	40	100
TOTAL PAPER		4	22	220	400

* AECC – Ability Enhancement Compulsory Course * SEC – Skill Enhancement Course
 * DSC – Discipline Specific Core * DSE – Discipline Specific Elective

(C) B.COM. SYLLABUS FOR REGULAR / PASS						
B.Com. Undergraduate Study - (CBCS) for the Academic Year 2016-17						
	Course Structure	Category	Marks			Credits
	Semester I		Theory	Practical/ Internal	Total	
1.1	Environmental Studies	AECC-1	80	20 (I)	100	4
1.2	Financial Accounting	Core -1	80	20 (I)	100	6
1.3	Business Law	Core -2	80	20 (I)	100	6
1.4						
1.4	Micro Economics	GE-1	80	20 (I)	100	6
Total			320	80	400	22
Semester-II						
2.1	English Communication	AECC-2	80	20 (I)	100	4
2.2	Corporate Accounting	Core -3	80	20 (I)	100	6
2.3	Corporate Laws	Core -4	80	20 (I)	100	6
2.4	Macro Economics	GE-2	80	20 (I)	100	6
Total			320	80	400	22
Semester III						
3.1	Human Resources Management	Core-5	80	20 (I)	100	6
3.2	Management Principles & Application	Core -6	80	20 (I)	100	6
3.3	E-Commerce	SEC-1	80	20 (I)	100	4
3.4	Personal Selling & Salesmanship	SEC-2	80	20 (I)	100	4
Total			320	80	400	20
Semester IV						
4.1	Cost and Management Accounting	Core -7	80	20 (I)	100	6
4.2	Business Mathematics	Core -8	80	20 (I)	100	6
4.3	Computer Applications in Business	SEC-3	80	20 (I)	100	4
4.4	Entrepreneurship	SEC-4	80	20 (I)	100	4
Total			320	80	400	20

	Course Structure		Category	Theory	Practical / Internal	Total	Credits
	Semester V						
5.1	Principles of Marketing		Core -9	80	20 (I)	100	6
5.2	Fundamentals of Financial Management		Core -10	80	20 (I)	100	6
5.3	DSE-1 (Any one of the following)		DSE-1	80	20 (I)	100	6
	A. Accounting and Finance	Financial Markets , Institution and Services					
	B. Banking and Insurance	Indian Banking and Insurance System					
	C. Financial Markets	Indian Financial System					
5.4	DSE-2 (Any one of the following)		DSE-2	80	20 (I)	100	6
	A. Accounting and Finance	Financial Statement Analysis and Reporting					
	B. Banking and Insurance	Merchant Banking and Financial Services					
	C. Financial Markets	Financial Institutions and Services					
	Total			320	80	400	24
	Semester VI						
6.1	Auditing and Corporate Governance		Core -11	80	20 (I)	100	6
6.2	Indirect Tax		Core-12	80	20 (I)	100	6
6.3	DSE-3 (Any one of the following)		DSE-3	80	20 (I)	100	6
	A. Accounting and Finance	Corporate Tax Planning					
	B. Banking and Insurance	Fundamentals of Investment					
	C. Financial Markets	Financial Market Operations					
6.4	Business Research Methods and Project Work*		DSE-4	50	50(I)	100	6
	Total			290	110	400	24
	Grand Total			1890	510	2400	132

Notes:

- AECC- Ability Enhancement Compulsory Course
- GE- Generic Elective Course
- DSE- Discipline Specific Elective Course
- SEC- Skill Enhancement Course

(D) ARTS (HONS.)

14 Core Papers (C-1 to C-14) of 6 Credit and 100 marks each

2 AECC Papers (AECC-1 & 2) of 4 Credit and 100 marks each

2 SEC Papers (SEC-1 & 2) of 4 Credit and 100 marks each

3 DSE Papers (DSE-1 to 4) 6 Credit and 100 marks each:

and Project Report of 6 Credit ; 100 Marks (Project 80 + Viva 20)

4 GE Papers (GE-1 to 4) of 6 Credit each and 100 marks each *

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	1	6	60	100
2	CORE	2	6	60	100
3	GE	A-1	6	60	100
4	AECC - I	<i>Env. Studies</i>	4	40	100
TOTAL PAPER		4	22	220	400

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	3	6	60	100
2	CORE	4	6	60	100
3	GE	B-1	6	60	100
4	AECC - II	MIL(Communication) Odia/Hindi/Urdu/A.E.	4	40	100
TOTAL PAPER		4	22	220	400

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	5	6	60	100
2	CORE	6	6	60	100
3	CORE	7	6	60	100
4	GE	A-2	6	60	100
5	SEC - 1	<i>English Communication</i>	4	40	100
TOTAL PAPER - 5			28	280	500

SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	8	6	60	100
2	CORE	9	6	60	100
3	CORE	10	6	60	100
4	GE	B-2	6	60	100
5	SEC – 2	<ul style="list-style-type: none"> <i>To be assigned from the Core</i> 	4	40	100
TOTAL PAPER		5	28	280	500

* AECC – Ability Enhancement Compulsory Course * SEC – Skill Enhancement Course * DSE – Discipline Specific Elective * GE – Generic Elective *Hons students has to opt two Generic Elective *Subjects A & B (containing 2 Papers) from subjects available other than Core (Hons.)Subject. Subject- A for Semester- 1 & 3 another subject- B for Semester- 2 & 4.

* An Arts (Hons.)Student can Opt. maximum of two Practical Subjects.

(E) SCIENCE (HONS.)

14 Core Papers (C-1 to C-14) of 6 Credit and 100 marks each

2 AECC Papers (AECC-1 & 2) of 4 Credit and 100 marks each

2 SEC Papers (SEC-1 & 2) of 4 Credit and 100 marks each

3 DSE Papers (DSE-1 to 4) 6 Credit and 100 marks each:

and Project Report of 6 Credit ; 100 Marks (Project 80 + Viva 20)

4 GE Papers (GE-1 to 4) of 6 Credit each and 100 marks each *

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	1	6	60	100
2	CORE	2	6	60	100
3	GE	A-1	6	60	100
4	AECC - I	<i>Env. Studies</i>	4	40	100
TOTAL PAPER		4	22	220	400

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	3	6	60	100
2	CORE	4	6	60	100
3	GE	B-1	6	60	100
4	AECC - II	MIL Communication (Odia/Hindi/Urdu/A.E)	4	40	100
TOTAL PAPER		4	22	220	400

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	5	6	60	100
2	CORE	6	6	60	100
3	CORE	7	6	60	100
4	GE	A-2	6	60	100
5	SEC - 1	<i>English Communication</i>	4	40	100
TOTAL PAPER - 5			28	280	500

SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	8	6	60	100
2	CORE	9	6	60	100
3	CORE	10	6	60	100
4	GE	B-2	6	60	100
5	SEC – 2	• <i>To be assigned from the Core</i>	4	40	100
TOTAL PAPER		5	28	280	500

* AECC – Ability Enhancement Compulsory Course * SEC – Skill Enhancement Course * DSE – Discipline Specific Elective * GE – Generic Elective *Hons students has to opt two Generic Elective *Subjects A & B (containing 2 Papers) from subjects available other than Core (Hons.) Subject. Subject - **A** for Semester- 1 & 3 another subject- **B** for Semester- 2 & 4.

(F) SYLLABUS FOR B.COM HONS.						
B.Com. Hons. (CBCS) for the Academic Year 2016-17						
	Course Structure	Category	Marks			Credits
	Semester I		Theory	Practical /Internal	Total	
BCH-1.1	Environmental Studies	AECC-1	80	20 (I)	100	4
BCH-1.2	Financial Accounting	Core -1	80	20 (I)	100	6
BCH-1.3	Business Law	Core -2	80	20 (I)	100	6
BCH-1.4	Micro Economics	GE-1	80	20 (I)	100	6
Total			320	80	400	22
	Semester-II					
BCH-2.1	English Communication	AECC-2	80	20 (I)	100	4
BCH-2.2	Corporate Accounting	Core -3	80	20 (I)	100	6
BCH-2.3	Corporate Laws	Core -4	80	20 (I)	100	6
BCH-2.4	Macro Economics	GE-2	80	20 (I)	100	6
Total			320	80	400	22
	Semester III					
BCH-3.1	Human Resource Management	Core-5	80	20 (I)	100	6
BCH-3.2	Income-tax Law and Practice	Core -6	80	20 (I)	100	6
BCH-3.3	Management Principles and Application	Core -7	80	20 (I)	100	6
BCH-3.4	Business Statistics	GE-3	80	20 (I)	100	6
BCH-3.5	E-Commerce(Compulsory)	SEC-2	80	20 (I)	100	4
Total			400	100	500	28
	Semester IV					
BCH-4.1	Cost and Management Accounting	Core -8	80	20 (I)	100	6
BCH-4.2	Business Mathematics	Core -9	80	20 (I)	100	6
BCH-4.3	Computer Applications in Business	Core -10	80	20 (I)	100	6
BCH-4.4	Indian Economy - Performance and Policies	GE-4	80	20 (I)	100	6
BCH-4.5	Entrepreneurship(Compulsory)	SEC-3	80	20 (I)	100	4
Total			400	100	500	28

	Course Structure	Category	Theory	Practical / Internal	Total	Credits
	Semester V					
BCH-5.1	Principles of Marketing	Core -11	80	20 (I)	100	6
BCH-5.2	Fundamentals of Financial Management	Core -12	80	20 (I)	100	6
BCH-5.3	DSE-1 (Any one of the following)	DSE-1	80	20 (I)	100	6
	A. Accounting and Finance	Financial Markets , Institution and Services				
	B. Banking and Insurance	Indian Banking and Insurance System				
	C. Financial Markets	Indian Financial System				
BCH-5.4	DSE-2 (Any one of the following)	DSE-2	80	20 (I)	100	6
	A. Accounting and Finance	Financial Statement Analysis and Reporting				
	B. Banking and Insurance	Merchant Banking and Financial Services				
	C. Financial Markets	Financial Institutions and Services				
	Total		320	80	400	24
	Semester VI					
BCH-6.1	Auditing and Corporate Governance	Core -13	80	20 (I)	100	6
BCH-6.2	Indirect Tax Law	Core-14	80	20 (I)	100	6
BCH-6.3	DSE-3 (Any one of the following)	DSE-3	80	20 (I)	100	6
	A. Accounting and Finance	Corporate Tax Planning				
	B. Banking and Insurance	Fundamentals of Investment				
	C. Financial Markets	Financial Market Operations				
BCH-6.4	Business Research Methods and Project Work*	DSE-4	50	50(I)	100	6
	Total		290	110	400	24
	Grand Total				2600	148

Notes:

- AECC- Ability Enhancement Compulsory Course
- GE- Generic Elective Course
- DSE- Discipline Specific Elective Course
- SEC- Skill Enhancement Course
- **Paper No.BCH-6.4 (Business Research Methods & Project Work) will have 50 marks written examination and 50 marks project report.**

3. DURATION:

Three years of six semesters. Odd semester is from July to December (i.e. 1st, 3rd & 5th semester). The examination shall be held normally in the month of November/December. Even semester is from January to June (i.e. 2nd, 4th & 6th semester). The examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and result shall be published within 60 days from the date of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

4 Compulsory Registration for 1st Semester:

- **Registration for 1st semester is compulsory.** A candidate admitted to +3 Courses but not registered for 1st semester examination, his/her admission will be automatically cancelled.
- A candidate may take a blank Semester: A blank Semester has to be clubbed with next Odd or Even Semester as the case may be i.e. 2nd, 4th and 6th / 1st, 3rd and 5th.
- A student may clear backlog papers within 6 years and improvement, if any, has to be completed within 4 years starting from the year of admission batch.

5 Attendance:

A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately

Condonation in exceptional cases may be granted by Chairperson/Chairman/P.G.Council/the Principal (In case of affiliated colleges) to the extent of 15% on production of medical certificate.

The Syndicate or Examination Committee may grant further condonation of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for Inter-University or inter- state competitions in Games and Sports or attending different recognized National camps.

Under no circumstance, the condonation shall be beyond 25%.

6. WEIGHTAGE DISTRIBUTION (PERCENTAGE) FOR EVALUATION:

The Choice Based Credit System (CBCS) examination shall be of Semester pattern. Each semester examination shall consist of a **Mid-Semester (Internal) Examination** and **End Semester examination**. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory papers carrying full marks above 50(e.g., 60, 75, 80 etc) shall be of 3 hours duration and practical shall be of **3hours (for full marks carrying 30)**. On the other hand, theory papers carrying 50 marks or below shall be of 2 hours duration.

7. MID SEMESTER EXAMINATION:

7.1 Mid semester examination will be of 01 hour duration for 20 marks. There shall be no pass mark in Mid Semester examination.

7.2 The papers of Mid Semester Examination will be valued by the teachers or any external faculty teaching that paper in the department/college.

7.3 A student who fails to appear in a mid Semester examination will be allowed to take the same examination with next batch of students only ONCE. However, **it will be treated as a back examination.** This rule is not applicable to the students appearing for Mid Semester component of V & VI Semester (UG). However, the candidates intending and eligible to appear in such examination shall have to apply to the PGC/Principal concerned in plain paper showing sufficient reasons thereof. If the PGC/Principal is satisfied, then she will be allowed to appear in the same examination.

7.4 There is no provision of Improvement examination for Mid -Semester examination in any paper of any Semester.

7.5 The Mid-Semester examination will be conducted at the end of Sept. /Feb. for Odd and Even Sem. Examination Respectively.

7.6 The College has to submit positively the Mid-Term marks by end of October/March to the Controller of Examinations for Odd & Even Semester respectively.

7.7 The College authority will preserve the Answer Script of the Mid-term examination for one year from the date of examination for future reference.

8. MARK DISTRIBUTION:

A. Subjects Without Practical :

Mid Term	Term End	Total
20	80	100

B. Subjects With Practical :

Mid Term	Term End		Total
	A-Theory	B-Practical	
20	50	30 (20 + 10 (Record))	100

C. (DSE – 4) for Hons. students (6th Semester)

Project 80 + Viva 20

DSE Papers for Hons. students may or may not have the Practical component as proposed by the respective Board of Studies. If there is no practical tutorial classes are allotted.

The Project paper will be evaluated both by External & Internal Examiners

Remuneration to the Examiner (External / Internal) is Rs.20/- each per project

Project Fee of Rs.50/- shall be collected from each Hons.student at the time of Readmission to +3 III rd Year at the college level and the collected amount will be deposited in the examination account of respective colleges.

Evaluation of project shall be completed before the commencement of the 6th Semester Examination.

9. GRADE SYSTEM IN EACH PAPER (Mid +End Sem Exam) in a Semester

9.1 GRADING SYSTEM

Grade		Mark Secured from 100	Grade Points
Outstanding	'O'	90-100	10
Excellent	'A+'	80-89	9
Very Good	'A'	70-79	8
Good	'B+'	60-69	7
Above average	'B'	50-59	6
Fair	'C'	45-49	5
Pass	'D'	33-44	4
Failed	'F'	Below 33	0

N.B. A Candidate has to secure 33% or above to pass in each of the Papers.

The candidate obtaining Grade-F is considered failed and will be required to clear the back paper(s) in the subsequent examinations within the stipulated time.

The candidate securing 'C' Grade and above in Core/Honours papers in aggregate will be awarded Honours.

The candidate securing 'B' Grade and above in aggregate in first appearance will be awarded Honours with Distinction/Distinction (for pass/regular course).

Any candidate filling the forms for appearing in back papers/improvement shall not be awarded Distinction.

9.2 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average

CGPA - Cumulative Grade Point Average

(a) **POINT** - Integer equivalent of each letter grade

(b) **CREDIT** -Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT: (b) x (a) for each course item

CREDIT INDEX: \sum CREDIT POINT of course items in each Semester

GRADE POINT AVERAGE = $\frac{\text{CREDIT INDEX}}{\sum \text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\frac{\text{CREDIT INDEX}}{\sum \text{CREDIT}}$ for each Semester

CUMULATIVE GRADE POINT AVERAGE (CGPA) = $\frac{\text{CREDIT INDEX of all previous Semesters up to the } 6^{\text{th}} \text{ Semester}}{\sum \text{CREDIT}}$

9.3 A student in order to retain honors has to secure Grade 'C' and above in Core papers. Further in order to obtain distinction a student has to secure 50% of marks in all the subjects taken together (excluding core) in 1st appearance. A candidate passing under hard case rule (2% grace mark) shall not be eligible to obtain distinction.

9.4 In addition to the Grade points, marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

9.5 The details of grading system shall be printed on the backside of University Mark-sheet.

10. REPEAT EXAMINATION

10.1 A student has to clear back papers (i.e. in the paper/papers one has failed i.e having secured grade F or below 33% mark) by appearing at subsequent semester examinations within **six years** from the year/session of admission.

10.2 A student may appear improvement (repeat) in any number of Core papers (Honours) in the immediate subsequent examination if the candidate has obtained a grade below C (i.e. below 45%) in the paper concerned. The higher marks shall be retained. The Candidate securing grade, below C (i.e. below 45%) in the Core (Hons) Paper will be declared as Pass without honours.

11. HARD CASE RULE:

11.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

11.2 0.5 (point five percent) grace mark can be given for award of B Grade (SGPA 7) in each semester provided grace mark under 11.1 has not been awarded. This willn't affects the distinction of the candidates.

11.3 **There will be no revaluation processes of the answer scripts.**

12. EXAMINATION QUESTION PATTERN (SUGGESTIVE)

12.1 The duration of end semester examination as reflected in Sl. No.6 above.

12.2 **For subject without having practical** full marks are 100 per paper out of which 20 marks is allotted for Mid-Semester Examination (Internal) and 80 marks for end semester examination.

* The question papers shall be divided into two parts such as Group- A & Group-B.

* Group- A will carry 10 short questions of two marks each .The answer should be within two sentences.

* There shall be 5 long type questions in Group –B with one alternative each have to be attempted and all questions shall be of equal value (5X 12 marks).

12.3 **For subject with practical** full marks are 100 per paper out of which 20 marks is allotted for Mid- Semester Examination, 50 is for End Semester Examination and 30 is for practical .

- The question papers shall be divided into two parts such as Group- A & Group-B. Group- A will carry 10 short questions of one mark each. The answer should be within two sentences.
- There shall be 5 long-type questions with one alternative each have to be attempted for subjects having practical. The questions shall be of equal value (5 x 8 Marks)
- Practical will carry 30 marks out of which 10 will be for records.

12.3 Model answers for long questions should be between 700 - 1000 words.

12.4 Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Principal in addition to the Controller of Examinations of the College (applicable to autonomous colleges).

12.5 Suitable modifications may be made by the Autonomous Colleges keeping in view the UGC Guideline for Autonomous Colleges, University Guidelines from time to time and State Govt. Guidelines from time to time.

BROAD PRINCIPLES OF CREDIT TRANSFER

- There should be a small group to consider all cases of credit transfer . The group should consists of the following

Chairman - Chairman P.G Council (for University affiliated colleges) /
Director, DDCE for DDCE/ Principals of the Autonomous College/Controller of Examinations, Utkal University.

Convener - Dy. Controller of Examination for University affiliated colleges
Faculty member of DDCE for DDCE, Controller of Examination of respective Autonomous colleges for autonomous colleges.

Members - Four teachers to be nominated by the Chairman, P.G. Council/ Director,
DDCE/ Principal of Autonomous Colleges as the case may be.

Waiver for courses covered under other colleges not withstanding differences in detailed course can be granted . Papers which one has not studied even though they are prescribed for earlier semesters can be covered by the students .

- **OTHER BROAD PRINCIPLES:**

- Student transferred after 1st semester examination cannot be given position or medal under autonomous colleges. Students who have failed / remained absent / appeared for improvement shall not be eligible for University Gold medal or Rank. Students who have been granted credit waiver under credit transfer system can't be awarded Gold medal or position.
